

Westfield Fire and Rescue District

Regular Meeting
September 2, 2014

Trustee Likley calls the meeting to order at 6:00 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

This is a special meeting because the regular meeting date would have been yesterday, Labor Day.

Comments from the Floor

None

Chief's Report

- Total number of calls for the month of August are 45; squad 36, fire 5, motor vehicle 4. 25 calls were residents and 18 were nonresidents.
- Firefighter's Assoc. sponsored a booth at the Village's Great American Car Show on September 1, 2014 and raised \$480.00 selling root beer floats. These funds will help purchase a power washer and an emergency scene portable light in the amount of over \$1500.00. Their main fund raiser is the upcoming Clam Bake-Steak Fry which will be held on October 18, 2014. The items purchased are not covered by the department's budget.
- WFRD along with the other four area fire departments (Lodi, Seville-Guilford, Lafayette and Chatham) provide EMS service to the Cloverleaf School District football games which have started last week. Each department provides service for four dates to cover the season's schedule.
- The generator on Pumper Tender 162-1 is no longer working. The cost to repair or replace this unit could cost about \$6000-\$8000.00. The officers think the best option is to remove the existing generator and replace it with a gas powered, electric start portable generator. The cost would not exceed \$2500.00 and the chief has included a purchase request. Likley likes that the generator would be able to be taken off the truck, when the truck is no longer used. There are funds available to cover this purchase.
- The chief will be out of town from September 11-19 and coverage has been arranged to accommodate the absence. Assistant Chief Mark Williams will be in charge during that time. Likley would like the first responders' vehicle to be made available during this time for the assistant chief to use.

Likley makes a motion to purchase of the portable generator using funds from 790-503; seconded by Thombs. Discussion: The motor will be a Honda motor which is very reliable and the generator will be permanently attached to the truck.

Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

- Daytime staffing hours cannot be expanded past 28.5 hours due to the ORC will constitute this as full time (and WFRD would have to provide health coverage).

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- Working on restrooms in main bay area and they will be ready for the Clam Bake on the 18th of October.
- Northside of facility will be washed and purchasing shrubs/landscaping will be discussed at a later date.
- Emergency Siren will be placed on school grounds and testing of the system will be flexible and schedule given to the schools. Schmidt talked with the Superintendent and they will be passing a resolution to allow the siren on their grounds as long as the electricity costs are paid by the township. Chief talked with the school board and answered questions that they had regarding the sirens. Battery back-up system would not be necessary since the schools have a generator that the sirens could be tied into.
- Likley spoke with the Medina County Sanitary Engineers office and they will approve a placement of the emergency sirens on their properties.

Fiscal officer's Report

- Bills and warrants in the amount of \$5,678.51 and the Fund status in the amount of \$140,994.20.
- Zweifel will check into the \$620.00 discrepancy in the fund status.
- Bank reconciliations for June and July are complete.
- Simulation Center for Safety in the amount of \$450.00 was for the 6 fire volunteers to attend and the CPR course.

Likley makes a motion to pay the bills as submitted; seconded by Schmidt. Roll call: Likely- aye, Thombs- aye, Schmidt- aye. The motion passes.

No correspondence for the WFRD

Likley makes a motion to approve the August 4, 2014 meeting minutes as amended; seconded by Schmidt. Roll call: Thombs- aye, Schmidt-aye, Likely- aye. The motion passes.

Likley makes a motion to approve the August 18, 2014 meeting minutes as corrected; seconded by Thombs. Roll call: Schmidt- aye, Likely- aye, Thombs-aye. The motion passes.

Old Business

- Village quarterly payment correction was given to Zweifel by Likley, and the correction will be on the next invoice according to the contract.
- Likley is working on a schedule for the records retention. Chief Fletcher has provided Likley with the list of documents that can be part of record's schedule. The township will be disposing of these documents when the schedule is complete.

New Business

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The trustees discussed their concern with the excess of Lodi Mutual Aid calls that WFRD is responding to. 51 calls have been to Lodi and the Chief informed Likley that 35-36 calls no response from the Lodi Fire Department. Mutual aid calls to Lafayette were 2 and 5 mutual aid calls to Seville. In the past there have been the following mutual aid runs to Lodi: 2011- 80 runs, 2012- 41, 2013- 41, and to date in 2014- 51. Likley has left a message to Mayor Geissman of Lodi to communicate our concern. There has been contact with City Council and their Safety Committee to discuss our concerns. Likley will also contact Chatham, Cannon, Town and Country- West Salem and Lafayette to see if a consensus can be made regarding billing per call or a contracted service. This is above and beyond mutual aid calls and the Lodi volunteers are not responding in the middle of the night and on the weekends. This is placing a financial burden on the township's resources, staff and equipment. Thombs asked about how to collect if Lodi is billed, and asked the chief if the staff is feeling overextended.

The chief would like to continue serving the area but the staff is becoming frustrated. Schmidt would like to understand the real problem with the organization or with the chief. Chief Fletcher said that they had problems in the past and the chief talked with his employees to make their runs and they did.

Likley will communicate with Mayor Geissman and also contact Lodi Council to discuss this problem and he will copy all correspondence with the trustees. All trustees should write out a process and a billing procedure and be able to discuss at the next meeting.

Heather Sturdevant- 5864 Buffham Road announced that this has been going on for a long time and when there was a fire committee they addressed these same concerns with the Lodi Fire Department and communication is the key.

KLA risk consulting- Chief Fletcher and Likley met with a representative from OTARMA and reviewed safety and Driving Policy which will be placed into the WFRD Personnel Policy.

Announcement

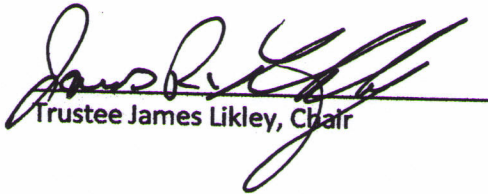
September 15, 2014 @ 6:30 PM WFRD Reg. Meeting.

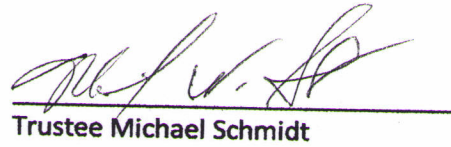
Likley makes a motion to adjourn at 7:00 PM; seconded by Schmidt.

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Respectfully submitted by:

Cheryl Porter, Zoning Secretary


Trustee James Likley, Chair


Trustee Michael Schmidt


Trustee William Thombs